

Ref.No. SPSU/RO/2023-24/06/1046

January 08, 2024

**OFFICE ORDER**

This is to inform all that an Internal Complaints Committee with the following members has been reconstituted in the University to address the issues of Prevention, Prohibition and Redressal of Sexual Harassment of Employees and Students.

|  |   |                        |
|--|---|------------------------|
| Prof. Monika Anand, Professor                                | - | Chairperson            |
| Dr. Archana Gajbhiye, Assistant Professor                    | - | Member                 |
| Dr. Ashutosh Gupta, Associate Professor                      | - | Member                 |
| Ms. Kusum Janwa, Store Incharge                              | - | Member                 |
| Mr. Bharat Heerawat, Accounts Assistant                      | - | Member                 |
| Ms. Shyamala Verdia, NGO<br>(Mahila Vanvashi Kalyan Prishad) | - | External Member        |
| Avi Jaswant Kumar Modi                                       | - | Student Representative |
| Ms. P Shritha Reddy  | - | Student Representative |
| Mr. Priya Choudhary  | - | Student Representative |

**Terms of Reference**

- The term of office of the members of the ICC will be for a period of three years from the date of appointment
- At any given time during the conduct of the inquiry, quorum of a minimum of three members of the ICC must be present, which must include the Chairperson.
- No student representative shall be present, if enquiry is initiated against the University employees.
- No nonteaching representative shall be present, if enquiry is initiated against the University faculty members.

A detailed policy document on Prevention, Prohibition and Redressal of Sexual Harassment of Employees and Students is enclosed.

To,

All Members

For necessary action

**Copy to (For information):**

President, SPSU  
All Deans  
Heads of All Departments  
Notice Boards

  
**Registrar, SPSU**

  
  
**Registrar, SPSU**